

SALEM BRIDGE CLUB BOARD OF DIRECTORS

MINUTES OF REGULAR MEETING, April 17, 2018.

Call to Order, Attendance: At 10 a.m. on April 17, President Paul Graham called the meeting to order. **Present:** Paul, Dave Astle, Zina Galaka, Jean McKinney, Susan Palmer, Joan Page, and Anita Walker. **Also present:** Dick Pitzer, Club Manager; Judy Lathrop, Unit 490 Treasurer. - - As agreed at last month's meeting, Paul confirmed that henceforth, we will give non-board members who are attending the meeting the opportunity to speak first. (*Item 11 under "Consumer Satisfaction", 3/20/18 minutes.*)

Approval of Minutes. The minutes of the March 20 regular meeting were previously approved by email.

Financial Report/Table Count. Anita presented the club's financial reports for March. The club lost \$767.32 in March. Table count for March was 181 vs. 205 in 2017. Our bank balance as of 3/20/18 was \$14,231.02, down from \$14,437.51 on 2/20/18.

Resignation of Club Manager. Dick is resigning as Club Manager, effective April 30. We need to appoint a replacement. Anita proposes that Jean McKinney take this job. Jean said she will consider doing so. She will discuss this with Dick to see what the job entails and let us know her decision by the end of the month. (*Also see Club Manager's Monthly Report, pages 2 and 3.*)

Consumer Satisfaction. There were no new suggestions from the membership. Two holdover suggestions were discussed and a third was held over to May:

1- **Raise the masterpoint limit on Wednesday day game.** Currently our Wednesday day game is a 0-500 masterpoint, Non-Life Master game. Bill Anning has proposed that we raise the upper limit to 750 MPs. (*Full discussion in 3/20/18 minutes.*) The board noted that Bill's survey of Wednesday players on this issue showed a fairly evenly divided opinion on this proposal (11 in favor, 3 no opinion, 9 opposed). **MOTION:** JMCK/PG. ***"Raise the masterpoint limit for our Wednesday day game to 750."*** After further discussion, the motion was withdrawn and the board decided to leave the parameters of the Wednesday day game unchanged. Thus, the Wednesday day game will remain a **0--500 masterpoint game for non-Life Masters.** (Anyone can play, but partnerships with one or more Life Masters and/or one or more player with more than 500 masterpoints are not eligible to earn masterpoints.)

2- **Commemorating deceased members.** Bill Anning has also proposed creating a memorial plaque to be displayed in our playing area commemorating deceased SBC members. After discussion, the Board decided it would be more practical (less expensive, less space consuming, and easier to maintain) to create a "Memory Book" to display at our games which will contain the names of deceased Unit 490 members by the year of their passing. In addition to the Memory Book, we will create a page on our website listing deceased members and we will observe a moment of silence at the annual Unit Christmas Party for those members who passed during the current year. **MOTION:** AW/ZG. ***"To honor our deceased members, we will create and maintain a Memory Book, a web page, and observe a moment of silence at the Unit Christmas Party."*** The motion passed unanimously.

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3- **Add opening leads to Bridgemates.** (See 3/20/18 minutes.) Loren Meyer was not present to provide information as to what additional software or programming would be necessary to allow us to add opening leads to our hand records. This matter will be considered in a future meeting.

Club discipline generally; Definition of "extended period."

1- Define "extended period." We still want to define the length of time that constitutes an "extended period" is for barring a player. Per Dick Pitzer on 6/20/17: *"If a member is to be barred for an extended period, an ad hoc committee will be formed to review the case prior to notification."* This raises two issues: (1) how long is an "extended period" and (2) how will the ad hoc committee be formed and who should be on it? Dick says an "extended period" is 90 days or longer.

2-Discipline generally. We need to review and codify the club's discipline policy going forward. At the present time, the Club Manager is also the Club Disciplinarian. Dick says that offenders must be notified in writing of the discipline levied against them, with copies of the notification to the Unit, Club, and ACBL. Major infractions include cheating and walking out of a game. Dick says the Unit is responsible for disciplining its members. Below are former Club Manager John Gram's thoughts on club discipline procedure:

For a co-op club the game director should have immediate bouncing power. For an extended period it should go thru board. Is any of this covered in the club's bylaws--director job description or club manager description?

I believe the game director and/or club manager should have power to ban specific partnerships from playing together, but they would not be banned from SBC.

We need to review and formally adopt the club's policy for disciplining players at club-sponsored games. If game directors and/or the club manager are to have any disciplinary responsibilities, this should be part of their job descriptions. (It is currently part of the manager's job description.) Dick pointed us to the ACBL's Code of Disciplinary Regulations for official guidelines on disciplinary procedure. Paul and I will review these guidelines before our next meeting.

Club Manager's Report for March.

1- JOHN PETERSON has not returned to play in the Capital Manor games following his suspension, and probably will not.

2- RESIGNATION. I am resigning as a full-time SBC game director and club manager to follow other pursuits. My last day as full-time game director is today and as club manager, May 1. I will be available for consultation and as a fill-in director if needed.

3- STAC GAMES. All SBC-sponsored games are registered to participate in the Western Conference; STaC Week--week of May 7. Table fees are +\$1.00 per player.

4- DIRECTOR'S DESK. The director's desk at KSAS blew a wheel. We are looking for suitable replacement wheels (larger). In the meantime, the desk is works just fine in the storage room, although this is inconvenient for directors, since it is not in the immediate vicinity of the playing area. We may find a usable desk at Oregon Surplus Warehouse. (The current desk cost only \$20.)

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5- MONTHLY ACBL REPORT. The Club Manager does not need to be intimately familiar with the ACBLScore program, but one of the manager's duties is to submit monthly reports to ACBL. Miriam Brand and/or my replacement as club manager can do this task.

Dick Pitzer, Club Manager

Capitol Manor Saturday and Sunday Games. (See discussion in 3/20/18 minutes.) Sunday games at Capital Manor have been canceled. Saturday games will continue.

Unit Liaison. We brought the trophy back! Judy reports that Unit 490 won the Inter-Unit Competition on April 8 in Corvallis, so we once again have the trophy. At its game on May 6, Unit 490 will furnish a cake to honor Unit members who have reached age eighty.

Other business. HOSPITALITY CHAIR. Claudine Lake was unanimously approved as the club's Hospitality Chair. This position is responsible for sending condolence/get well cards to members as appropriate and for welcoming new players to our games. -- ANNOUNCEMENTS AT GAMES. The importance of making announcements before games start and before the start of the last round was emphasized.

Adjournment. The meeting was adjourned at 11 a.m. The next regular Board meeting will be held Tuesday, May 15 at 10 a.m.

David Astle, Secretary