

# SALEM BRIDGE CLUB BOARD OF DIRECTORS

## MINUTES OF REGULAR MEETING, April 18, 2017

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**Call to Order, Attendance:** President Paul Graham called the meeting to order at 10 a.m. on April 18, 2017. **Present:** Paul, Dave Astle, Jean McKinney, Joan Page, Susan Palmer, and Anita Walker. **Absent:** Zina Galaka.

**Approval of Minutes.** The minutes of the March 21 meeting were approved.

**Financial Report/Table Count.** Anita presented the club's financial report for March, 2017. The club gained \$323.89. Our cash balance increased from \$8,441.56 on February 20 to \$9,270.02 on March 20. Table count total for March was 205 vs. 164 the year before. The Treasurer's Report was approved. Anita also announced that the club has received a gift of \$5,000 from Art Duraski. This amount will be shown as miscellaneous income in next month's financial report. -- Accordingly, we prepared a thank you card for Art, featuring Joan Page's fine penmanship, to be signed by all of the club's board members. We also did the same for Kevin Kacmarynski and Jennifer Cabbage--for Kevin's years of service as Club Manager and the for a new laptop computer that he and Jen donated to the club for use at our evening games at Capitol Manor.

**Consumer Satisfaction/Updated Document.** There were no suggestions from members this month. Dave has updated the document reviewing members' suggestions and action taken on them. The updated document is posted on the club's bulletin board.

**Club Manager's Report.** Club Manager Dick Pitzer reports as follows:

### **Club Manager Report, April 18, 2017**

Since this is my first report there will be some jumping around. There are several topics to visit:

1. **Player Database** – The player database is a mess. It is rife with duplicate entries, deceased players, players that haven't played at the club or in an ACBL game for years, etc. One factor is the duplicate entry: a player joins the club (non-ACBL member), and subsequently joins ACBL. A new player entry is created when the proper procedure is to update the current player record with the assigned player number. Because of this, earned MPs can be divided between the two entries, shortchanging the player. A cursory examination showed that at least 430 entries can be deleted. Starting May 1, the database will be culled.
2. **The website** needs to be maintained, updated, or replaced with something better. There is no current monthly calendar posted.
3. **A partnership chair** is needed for Tuesday.
4. **Jerry Gordon** is studying to become a club director. He will be excellent! He will be testing in May.
5. **Turning up a card** on a E/W hand at the end of a session makes no sense to me. As long as a card is turned on each, or a majority of boards, regardless of the direction (N, E, S, or W) enough of a signal is transmitted a game director or person running the dealing machine to indicate whether a shuffle (deal) is required. To ensure one is needed, or not, the director can check a hand from a board to be used against the current hand record. This is always done on Tuesday.
6. **Ads, Notices, etc.** can be placed on websites that cater to a specific geographic area. One such is nextdoor.com. a resident (anyone, actually,) can enter an address associated with an area and post ads in the classified section directed to the residents in that area. Cheap advertising.

**Club Manager's Report (cont.)**

7. **STaC games** look more attractive for the near term. The table fees have been reduced to \$7.50/table. We can selectively hold them.

8. **NABC support.** The clubs in our district have been asked to hold "fund games" in September (18-24). The proceeds (\$1/player) are sent to Hawaii to support Hospitality functions at the upcoming NABC tournament. Do we want to do this? Participation is voluntary. We can dun selected games, or all games. +\$1 on the table fees. ACBLScore has been updated to support this type of event. MP awards are raised for these events.

9. **"The Longest Day"** is coming up (June 21). On this day ACBL-wide charity games are held. The purpose is to support Alzheimer research. Again, participation is voluntary. Do we want to do this? Again, we can selectively hold them, Wed. AM or Wed. PM. Participation can be more complicated than just sitting down to play. You need to designate a "Team Leader" and register a "Team" with the Alzheimer's Association to play in the event, although there is a "non-registration" participation mode available. Table fees are +\$1/table and +\$1/player (\$%/table). MP awards are raised for this event. See: [http://www.acbl.org/clubs\\_page/special-events/the-longest-day/](http://www.acbl.org/clubs_page/special-events/the-longest-day/)

**The Board thanks Dick for bringing the issues related to our player database and the website, plus additional advertising options to our attention.**

**Game Cancellation Policy. MOTION: JM/SP. "Adopt the procedure set forth below when a club game is to be cancelled."** The motion passed unanimously.

(1) **When KSAS is closed for a weather-related reason,** no game will be held on that day. In such cases, the club manager will inform the game director for that game and shall also ask the club's webmaster to post a notice to that effect on the club's website. When severe weather conditions exist, members are also advised to check directly with KSAS to see if the center will be open. There will be no payment to any game director on such a day, even if the director decides on their own to come to KSAS. Further, in such cases, the director is responsible for all expenses, including rental of the playing area.

(2) **When KSAS requests that we not occupy our playing area on one or more game days,** the club manager shall notify the affected game directors and ask them to make appropriate announcements at all games held in advance of the day(s) in question. The club manager will also ask the club's webmaster to post a notice on the club's website and will arrange for additional notice to members by email,.

(3) **When a game at Capitol Manor is cancelled for any reason,** the game director will so notify the club's webmaster and will also attempt to notify the players who regularly play in that game. Such notification can be in person, by telephone, and/or by email.

**Advertising on KBZY.** (Minutes of Sept, Oct, Nov, 2016, 3/21/17) The board is anxious to pursue KBZY's offer to inform their listeners of our club's existence and our game schedule. They are also willing to provide more information at a reasonable cost. Paul has formulated a draft of a proposed advertisement to be aired on KBZY and would like to discuss his ideas with Louie Hubbard at the radio station.. **MOTION: DA/JM. "Paul is authorized to follow up with KBZY in developing an advertisement for our club."** The motion passed unanimously.

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**Director Announcements.** Dave passed around a list of proposed announcements to be used by our game directors at (1) the start of each game, and (2) before the start of the last round of play. They are:

### **PRE GAME ANNOUNCEMENTS:**

No cell phones, no radios (including the use of ear buds)  
Clean up the tables and put purple chairs away after the game.  
Put paper trash in wastebaskets, not in cup bin.

**Periodically:** Keep fragrance use to a minimum  
Do not give unsolicited lessons at the table  
Remind players of the 10-foot no-smoking rule.

### **ANNOUNCEMENTS AT START OF LAST ROUND:**

Clean up your table, place EMPTY coffee cups in proper location;  
Be quiet while players are still playing.  
Turn over one card on finished boards.

**"Longest Day" Participation.** (See item 9 in the Club Manager's report above.) No action was taken. Board members would like to discuss this further with Dick Pitzer at our next meeting.

**Thursday Night Game.** (See Club Manager's report for January, 2017 and Financial Report in 3/24/17 minutes.) Anita has analyzed the financial results for our Thursday games held through March of this year. The fixed cost of each game is \$75 (\$35 for rent and \$40 for the director). Our losses, January through March, have been \$50, \$81, and \$64. As Kevin previously noted in his report for January, this is an important game for bring new players into duplicate bridge, especially those who are still working and cannot play during the day. **MOTION:** JM/PG ***"Postpone any action related to our Thursday night games for six months."***

**NABC Support.** (See item 8 in Club Manager's report above and the Club Manager's report for January.) The Board decided to not to participate in this activity.

**Partnership Chair for Tuesday Games.** (Minutes of 3/24/17 and Club Manager's report above.) Paul will make an announcement at today's game to see if anyone is interested in being the partnership chair for Tuesday games. (**Secretary's Note:** After the game, Paul informed me that Gayle Goodman-Wilkins is willing to continue as Partnership Chair for Tuesday games if we agree to give her four free plays per month. Paul will take a telephone poll of board members on this proposal.)

**Adjournment.** The meeting was adjourned at 10:55 a.m. The next regular meeting will be held on May 16 at 10 a.m.

Submitted by  
David Astle, Secretary



## **Minutes of SBC Board Meeting, 4/18/17, page 3**

**Contribution to the Hawaii NABC.** District 20 is hosting the Nationals in Honolulu in November. The District would appreciate each club donating one dollar per player for one week of club play. If we are willing to do this, we would hold "charity games" during a designated week prior to the NABC. No decision as yet.

**Partnership Formation.** Gayle has notified us she will no longer be the partnership chair. She suggests each director perform this function for their games. Zina suggested we develop a list of players who are willing to be called on short notice.

**Director Announcements.** The board would like all game directors to make the following announcements at the start of each game: Turn off all cell phones and radios, including those with ear phones during play.

**Before last round:** Return purple chairs to where you got them, place **empty** coffee cups in proper receptacle, put paper trash in wastebaskets, clean up your table, please be quiet while others finish playing, please turn a card face up on an east-west hand after the hand has been played.

**Game Cancellation Procedure.** *(Also see club manager's report above.)* The Board reviewed the club manager's thoughts *(below)* on game cancellation procedure. Board members would like the procedure to be as simple as possible. We did not adopt a formal procedure at this meeting, but will consider doing so at our next meeting.

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### **Kevin's thoughts on game cancellation policy:**

At the February Sunday Unit game, I made an announcement that I would like to start collecting feedback from players as to how (if) they would like to be contacted regarding future game cancellations due to adverse weather conditions (or any other reason). I left a signup sheet out for players to indicate if they would prefer an e-mail message or a text message. I failed to check on the status of this list when I was at KSAS for the March Sunday game.

I still feel the best way to manage this is to find one volunteer to be the designated messenger for game cancellations. That person, when notified by the Board and/or game director (depending on what policy the SBC Board decides to adopt) would sent out a single group e-mail and a single group text message notifying players of the game cancellation.

**Adjournment.** The meeting was adjourned at 10:55 am.  
The next regular board meeting will be April 18, 2017 at 10 a.m.

David Astle, Secretary